

LPCC Activities Calendar

Cluster I

	July	August	September
1	Review child counts	Review child counts	Review child counts
	Attend community partner / advisory council meetings; seek other local events	Attend community partner / advisory council meetings; seek other local events	Attend community partner / advisory council meetings; seek other local events
	Update website	Update website	Update website
	Under 1 year referral tracking	Under 1 year referral tracking	Under 1 year referral tracking
	Blitz Marketing Vanderburgh County	Blitz Marketing Scott County	Blitz Marketing Orange & Wash Counties
	Review Referral Source Reports	Visit hospital OB units/NICU	Review Referral Source Reports
	Review LPCC roster for representation	WIC Breastfeeding Awareness Month Events	Physicians Marketing & Contacts
	Market Childcares and offer trainings/info	Contact CCRRs about article in their newsletter	Head Start/Early Head Start Marketing
2	Provider Recruitment	Provider Recruitment	Agency Meeting
	Review SPOE Data	Review SPOE Data	Provider Recruitment
	Address any concerns received	Address any concerns received	Review SPOE Data
	Forward any complaints to State timely	Forward any complaints to State timely	Address any concerns received
			Forward any complaints to State timely
3	West Transtion Subcommittee Meeting	East Transition Subcommittee Meeting	Cluster LPCC Meeting
	Review Cluster Transition Data		Update LEA contact list
			Review LEA & Head Start MOAs
4	Membership recruitment	Membership Recruitment	Membership Recruitment
	Update Family Handbook	Send reminder for Cluster LPCC Meeting	Cluster LPCC Meeting
	ICC Meeting		ICC Meeting
5	Professional development	Professional development	Professional development
	Monthly Board Report of activities	Monthly Board Report of activities	Monthly Board Report of activities
	West Subcommittee Meeting Minutes	East Subcommittee Meeting Minutes	Cluster LPCC Meeting Minutes
			Update roster & attendance for quarter

Objective 1: Increase the number of infants and toddlers receiving early intervention services.

Objective 2: Ensure that the First Steps program is responsive to the needs of children and families.

Objective 3: Ensure each eligible infant, toddler, and their family experiences a smooth exit from early intervention services, including a smooth transition when children move from First Steps to preschool or other services.

Objective 4: Increase and improve communication and collaboration among all early intervention stakeholders.

Objective 5: Adhere to operational requirements; maintain documentation to meet State policy and State and federal regulations; and support First Steps program involvement.

LPCC Activities Calendar

Cluster I

	October	November	December
1	Review child counts	Review child counts	Review child counts
	Attend community partner / advisory council meetings; seek other local events	Attend community partner / advisory council meetings; seek other local events	Attend community partner / advisory council meetings; seek other local events
	Update website	Update website	Update website
	Under 1 year referral tracking	Under 1 year referral tracking	Under 1 year referral tracking
	Blitz Marketing Gibson County	Blitz Marketing Pike Counties	Blitz Marketing Floyd Counties
	Health Department Marketing	Update Annual Referral Source MOAs	Physicians Marketing & Contacts
	Review LPCC roster for representation	Review Referral Source Reports	
2	Provider Recruitment	Provider Recruitment	Agency Meeting
	Review SPOE Data	Review SPOE Data	Provider Recruitment
	Address any concerns received	Address any concerns received	Review SPOE Data
	Forward any complaints to State timely	Forward any complaints to State timely	Address any concerns received
			Forward any complaints to State timely
3	West Transtion Subcommittee Meeting	East Transition Subcommittee Meeting	Cluster LPCC Meeting
	Review Cluster Transition Data	Transition Trainings	Transition Trainings
	Transition Trainings		Ensure all LEA & HS MOAs signed
4	Membership recruitment	Membership Recruitment	Membership Recruitment
	DCS Outreach	Send reminder for Cluster LPCC Meeting	Cluster LPCC Meeting
		ICC Meeting	Vote on Bylaws at Cluster LPCC
5	Professional development	Professional development	Professional development
	Monthly Board Report of activities	Monthly Board Report of activities	Monthly Board Report of activities
	West Subcommittee Meeting Minutes	East Subcommittee Meeting Minutes	Cluster LPCC Meeting Minutes
			Update roster & attendance for quarter

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LPCC Activities Calendar

Cluster I

	January	February	March
1	Review child counts	Review child counts	Review child counts
	Attend community partner / advisory council meetings; seek other local events	Attend community partner / advisory council meetings; seek other local events	Attend community partner / advisory council meetings; seek other local events
	Update website	Update website	Update website
	Under 1 year referral tracking	Under 1 year referral tracking	Under 1 year referral tracking
	Blitz Marketing Dubois County	Blitz Marketing Warrick County	Blitz Marketing Harr & Craw Counties
	Review Referral Source Reports	Market DCS and offer trainings	Review Referral Source Reports
	Review LPCC roster for representation		Physicians Marketing & Contacts
	Market WIC and offer trainings/info		
2	Provider Recruitment	Provider Recruitment	Agency Meeting
	Review SPOE Data	Review SPOE Data	Provider Recruitment
	Address any concerns received	Address any concerns received	Review SPOE Data
	Forward any complaints to State timely	Forward any complaints to State timely	Address any concerns received
			Forward any complaints to State timely
3	West Transtion Subcommittee Meeting	East Transition Subcommittee Meeting	Cluster LPCC Meeting
	Review Cluster Transition Data	Transition Trainings	Update LEA contact list
	Transition Trainings		Transition Trainings
4	Membership recruitment	Membership Recruitment	Membership Recruitment
	Update LPCC Parent Recruitment letter	Send reminder for Cluster LPCC Meeting	Cluster LPCC Meeting
	ICC Meeting		ICC Meeting
5	Professional development	Professional development	Professional development
	Monthly Board Report of activities	Monthly Board Report of activities	Monthly Board Report of activities
	West Subcommittee Meeting Minutes	East Subcommittee Meeting Minutes	Cluster LPCC Meeting Minutes
			Update roster & attendance for quarter

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LPCC Activities Calendar

Cluster I

	April	May	June
1	Review child counts	Review child counts	Review child counts
	Attend community partner / advisory council meetings; seek other local events	Attend community partner / advisory council meetings; seek other local events	Attend community partner / advisory council meetings; seek other local events
	Update website	Update website	Update website
	Under 1 year referral tracking	Under 1 year referral tracking	Under 1 year referral tracking
	Blitz Marketing Posey County	Blitz Marketing Clark County	Blitz Marketing Perry/Spencer Counties
	Marketing to Healthy Families	Review Referral Source Reports	Physicians Marketing & Contacts
	Review LPCC roster for representation	Marketing to Social Services Agencies	
	Participate in Prevent Child Abuse Awareness Month Events		
2	Provider Recruitment	Provider Recruitment	Agency Meeting
	Review SPOE Data	Review SPOE Data	Provider Recruitment
	Address any concerns received	Address any concerns received	Review SPOE Data
	Forward any complaints to State timely	Forward any complaints to State timely	Address any concerns received
			Forward any complaints to State timely
3	West Transition Subcommittee Meeting	East Transition Subcommittee Meeting	Cluster LPCC Meeting
	Review Cluster Transition Data	Transition Trainings (if needed)	
	Transition Trainings		
4	Membership recruitment	Membership Recruitment	Membership Recruitment
		Send reminder for Cluster LPCC Meeting	Cluster LPCC Meeting
		ICC Meeting	
		DCS Outreach	
5	Professional development	Professional development	Professional development
	Monthly Board Report of activities	Monthly Board Report of activities	Monthly Board Report of activities
	West Subcommittee Meeting Minutes	East Subcommittee Meeting Minutes	Cluster LPCC Meeting Minutes
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