



**P.O. Box 547 Corydon, IN 47112**

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[www.brsinc.org](http://www.brsinc.org)

December 9, 2022

Indiana Department of Administration  
Procurement Division  
402 W. Washington Street, Room W468  
Indianapolis, IN 46204

We are submitting the Request for Proposal 23-73695 for First Steps System Point of Entry (SPOE). The purpose of the proposal is to inform you of our interest in remaining the provider of services for Cluster F & Cluster I. We have provided these SPOE and LPCC services since the inception of the First Steps program in Indiana and desire to continue doing so. The content of our bid response concentrates on our ability to meet all general conditions of the RFP for all components of System Point of Entry, Local Planning and Coordinating Council, Service Coordination and Eligibility Determination services. We understand and willingly agree to the terms and conditions set forth including respondent notification by email to our contact person below.

Our contact person is:  
Jennifer Owens  
Blue River Services, Inc.  
PO Box 547  
Corydon, IN 47112  
812-738-1987  
812-738-0732 fax  
[jowens@brsinc.org](mailto:jowens@brsinc.org)

SOS Status: Active (Business ID# 192840B007)  
IDOA Bidder ID #0000001361  
FEIN: 35-1101603  
Type of Business: Domestic Nonprofit Corporation  
NAICS Code: 624310

Respectfully submitted,

Daniel J. Lowe  
CEO